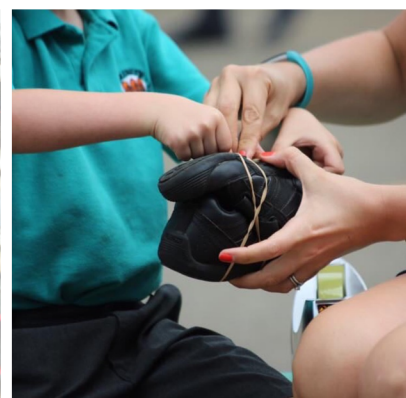


HOW IT WORKS:

Lots of schools, clubs, companies or organisations choose to hold Sal's Shoes collections for donations of preloved or new shoes as a way to give back and encourage community spirit. We rehome all styles and sizes of practical footwear (adults and children's), but do not collect high heels. We ask that your Sal's Shoes be outgrown but not outworn, have laces if they need them, have no holes in soles and be clean enough to set off straight to their new owners (often a wet cloth wiped over them will suffice).



WHAT DO YOU NEED TO DO TO ORGANISE A COLLECTION:

Decide when your collection will be - we can accept delivery of your collections throughout the year. Many schools collect at the end of the summer term, but we also have plenty of schools, clubs and organisations that collect at other times of the year.

Decide who will be responsible for collecting, cleaning, rubber banding, counting, sorting, packing, labelling, and posting/delivering your Sal's Shoes.

Spread the word - it's important to let your community know about the collection ahead of time so that they can start sorting their shoes and maybe even ask friends or family to get donating too. You can download a variety of resources from the online resources section on our website, which can be used to create marketing for your collection. If you are organising a larger collection and would like to create 'shoe bins' or collection stations then we can supply vinyl stickers, please email us with your requests: info@salsshoes.com

We spend our limited funds on sending your shoes to their new owners, which can sometimes be as far away as 10,000 miles. For this reason, we ask you to collect a donation of **£1/pair** where possible. As we also require you to fund the cost of delivery to Sal's Shoes HQ in Kent, we have found that many of you like to organise fundraisers alongside the collections to raise money to fund these costs - this could be a cake sale, an own clothes or shoes day or another sponsored activity, such as a fun run!



WHAT WILL YOU NEED:

- ☐ Black permanent marker pens
- ☐ Packing tape
- ☐ Scissors
- ☐ Copies of the Sal's Shoes Box Contents sheet*
- ☐ A Sal's Shoes Itemised Boxes Contents sheet*
- ☐ A writing pen
- ☐ One-person manageable cardboard boxes
- ☐ Rubber bands (see below how to request)

*These can be downloaded from the resources on our website



HOW TO GET YOUR SHOES TO US:

Your shoes can be posted, dropped-off or couriered to:

Sal's Shoes, Storage King, Enterprise Way, Edenbridge, Kent, TN8 6HF

Please be aware that whilst we are not on site at all times, the staff on reception at Storage King will accept your delivery on our behalf, please check our website for opening hours.

For communities participating in Northern Ireland, your collections can be delivered to:

Sal's Shoes, Denis Wilson of Glenavy Ltd, 160 Moira Road, Glenavy, Crumlin, Co Antrim, BT29 4LR – please check opening hours on our website.

HOW TO GET MONETARY DONATIONS TO US:

Monetary donations can be made in a variety of ways:

PayPal: paypal.me/salsshoes

Enthuse: salsshoes.enthuse.com

Bank Transfer: Sal's Shoes / Handelsbanken / AC: 83524776 / SC: 40-51-62

Cheque: Made payable to Sal's Shoes and sent to HQ in Edenbridge.

You can collect monetary donations yourself and then transfer in one go or you can share our links or QR codes with your donors for them to donate directly. You'll find QR codes and resources for this in the resources section on our website.

B Banner

We ask that the shoes you collect are rubber banded in pairs, if you require rubber bands, please email: joanne.harvey@banneruk.com

Please do this in advance of your collection with the name and address of your school or organisation.



DON'T FORGET WE WOULD LOVE TO HEAR ABOUT YOUR COLLECTIONS, PLEASE EMAIL US PHOTOS AND BE SURE TO TAG US ON SOCIAL MEDIA AS WE LOVE SHARING WHAT YOU GET UP TO!

Sal's Shoes is a registered charity in England and Wales. Registered Charity Number: 1171670 All images provided by Sal's Shoes. Logo by rsl.creative.com and information pack by Source It Out. Copyright remains with respective owners.

Name of School/Organisation/Club:.....

.....

Date of planned delivery to SS HQ:.....

Funds raised:.....

Delete as appropriate: (cheque/online transfer/paypal)




Box number	Boys or Girls	Number of pairs in box	Type of shoes	Further details
Example	B/G	18	Summer	
	B	21	Trainers	0-5 yrs
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Total number of pairs:.....

Please ensure that this completed list of your itemised boxes is emailed to us at **info@salsshoes.com** with the name of your school, organisation or club as the subject by the day we receive your delivery of Sal's Shoes.

Name of School/Organisation/Club:

Box Number:		Number of Pairs:



Summer footwear 0-5 yrs – packed as boys/girls together

Winter footwear 0-5 yrs – packed as boys/girls together

Slippers – packed as boys/girls together

Football boots – packed as boys/girls together

School shoes – Black leather

Canvas shoes – e.g. converse

Sandals – e.g. Flip flops, sliders, open shoes

Crocs – packed as boys/girls together

Trainers – all trainers

Winter footwear – e.g. snow boots, leather waterproof boots

Party shoes – e.g. glittery, very strappy, impractical or non-black leather shoes

Example of Box Contents

Each box must have one of these securely attached on the outside.
If your box contents include a variety of different types of shoes (to ensure a packed to capacity box), please detail as much as possible on this sheet.

Don't forget to write the name of your school/organisation/club on top of each box contents sheet

Box Number: 6		Number of Pairs: 24
Boys		
Winter Footwear		